

Kingman County 4-H Livestock Committee Bylaws

Section 1. Name: The name of this organization is the Kingman County 4-H Livestock Committee (KC4LC).

Section 2. Mission Statement:

The mission of the Kingman County 4-H Livestock Committee is to actively promote, support, enhance and advance the interest and involvement of youth, their families and volunteer leaders by providing opportunity for self-development to those enrolled in the livestock project areas. Livestock is defined as all hooved animals.

Section 3. Purpose/Responsibilities:

1. To serve as a communication link between people interested in livestock, Kingman County K-State Research and Extension Agents, and the Kingman County K-State Research Executive Board concerning 4-H livestock project related issues and livestock educational programs.
2. To teach a greater understanding of animal evaluation, livestock husbandry, and ethical showmanship.
3. To encourage greater participation in livestock project areas.
4. To provide Kingman County recognized youth group members an opportunity to have their market livestock projects evaluated.
5. To make recommendations of rules and enforce compliance of regulations for participation in the Kingman County 4-H Premium Livestock Auction, fair, and other livestock related events to be approved by the Kingman County KSRE Executive Board.
6. To examine and act upon issues and concerns expressed by the membership.
7. To advise the Kingman County Fair Board and Kingman County KSRE Extension Agents concerning the livestock departments.
8. The Kingman County 4-H Livestock Committee is responsible for conducting the Livestock Premium Sale and all associated activities (ribbons, pictures, auctioneers and awards).

Section 4. Meetings:

Section 4a. General Membership Meetings:

General membership meetings are scheduled bi-monthly. Kingman County 4-H Livestock Committee officers, members, leaders and youth are all welcome to attend monthly meetings. A quorum must be present to conduct official

business. A quorum is defined as a simple majority of committee voting members.

Section 4b. Special Meetings:

A special meeting may be called by the Kingman County KSRE Executive Board, Kingman County KSRE Extension Agents or any member of the Kingman County 4-H Livestock Committee Executive Board. Special Meetings require seven (7) days written/electronic notice sent to all members, with the exception being during Fair week. It is the responsibility of the membership to keep an updated email address on file at the Kingman County Extension Office.

Section 5. Kingman County 4-H Livestock Committee Executive Board:

The KC4LC Executive Board is defined as, an enrolled 4-H Volunteer consisting of a Chairman, Vice-Chairman and Secretary. This board will be elected at the Annual October Livestock Committee meeting.

Section 5a. KC4LC Executive Board Responsibilities:

1. They will preside over the general livestock committee meetings and oversee the implementation of the livestock sale and show program.
2. To be present at all livestock fair preparation events.
3. Cannot have more than three unexcused absences at Livestock Committee meetings and events.

Chairman,

- a. To conduct meetings

Vice-Chairman,

- a. To conduct meetings in the absence of the Chairman
- b. To assist as needed

Secretary,

- a. Will take minutes and keep them on file.
- b. Will distribute minutes to the Extension Agents and KC4LC Executive Board.
- c. Upon leaving office the secretary shall submit a complete set of minutes to the newly elected secretary.

Section 6. Membership and Voting:

Section 6a. Membership:

1. All members enrolled in a Kingman County 4-H Livestock project can be members of the committee and are entitled to a voice at all KC4LC meetings.
2. Membership is open to anyone interested in the 4-H Livestock program.

Section 6b. Voting:

3. Each Kingman County livestock specie is entitled to two (2) voting representatives to be elected at the annual October Livestock Committee meeting. Species including; beef, dairy cattle, goat, sheep, swine, and horse.
4. Members must be present to vote, and have been at the last two of four meetings, and be of legal registered voting age.
5. Anyone is welcome to attend any meeting of the Kingman County 4-H Livestock Committee and voice their opinion to the committee and their specie voting representative.
6. A simple majority carries the vote.
7. Chairman may only vote in the case of a tie.
8. All policies must be approved by the Kingman County KSRE Executive Board.

Section 6c. Quorum:

1. A quorum to conduct KC4LC Business shall be 2 officers and 7 voting members.

Section 7. Kingman County 4-H Livestock Committee Sub- Committees:

1. Sub-Committees may be formed as needed by a majority vote of the KC4LC Executive Board.
2. Sub- Committees will make decisions relating to their objectives.
3. A Sub-Committee shall make recommendations to the KC4LC, Kingman County KSRE Executive Board and Kingman County KSRE Extension Agents regarding issues that affect the livestock project areas.
4. Standing Sub- Committees are defined as:
 - a. Awards
 - b. Auction

- c. Add-On's
- d. Facilities
- e. Rules and Regulations

Section 8 Amendments:

The by-laws may be altered, amended, repealed or added to by an affirmative vote of not less than 51 percent of the members of the Kingman County KSRE Executive Board followed by an affirmative vote of no less than a majority vote of the KC4LC members present at a general membership meeting. These meetings require a two-week advanced notification of all the Committee Membership.

Section 9 Adoption:

This Constitution and By-Laws shall become effective immediately upon adoption by a majority of the Kingman County KSRE Executive Board members. All KC4LC members agree to comply with the by-laws within this constitution. No member shall be absolved from the observance of these by-laws on the plea that he/she has not received a copy of this document.

This constitution and by-laws as revised and written here with, are accepted, approved and adopted by a majority vote of the KC4LC members present at a meeting held on September 22, 2019, and the membership agrees to be governed by the various articles as set-fort.

The approved by-laws will go into effect at the start of the 2020 4-H Year, October 1, 2019.